

# The Family Trust



## Candidate Information Pack

## Schools Worker

**Inspiring the next generation to explore Christianity.**

The Family Trust, 4 Buckland Road, Maidstone, ME16 0SL | 01622 577960 | [familytrust.org.uk](http://familytrust.org.uk)  
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# Welcome

Thank you for your interest in this position. The successful candidate will become part of an amazing charity with an excellent reputation of over 35 years of supporting schools and churches. We are currently working in over 100 schools across Maidstone, Medway and Swale. In our work we seek to uphold our values of being Christ-centered, pupil focused and educational whilst maintaining high standards of integrity and excellence.

We believe it is a privilege to share our faith in Jesus, 'inspiring the next generation to explore Christianity'. We aim to demonstrate how the values and ethos of Christianity are still relevant to our daily lives. With this in mind, we respect that we are going into environments where there are children of all faiths and none. In addition to our school work, we greatly value the opportunity to partner with local churches and through these partnerships we have developed a wonderful volunteer network who support the work we do. This is something we look forward to expanding further.

Kind regards

James Alder  
Charity Manager

## Job Role

<b>Job Title</b>	Schools Worker (Maternity Cover)
<b>Location</b>	Maidstone Office, working across schools in Maidstone, Medway and Swale.
<b>Salary</b>	£14,550 (actual) per annum
<b>Reports to</b>	Primary School Provision Co-Ordinator
<b>Summary</b>	To participate in the planning and delivery of the work of The Family Trust, to inspire the next generation to explore Christianity.
<b>Hours of work</b>	24 hours / 3 days per week, term time only (Monday – Wednesday). Some evening and weekend working may be required, for which TOIL will be given. Attendance at Chequer Tree Camp in the summer is optional and voluntary.

Inspiring the next generation to explore Christianity.

# Responsibilities

- Participation in Primary Schools provision.
  - Partake in the design, writing and delivery of The Family Trust's schools work provision.
  - Ensure the safety of children participating in activities.
  - Oversee project volunteers.
  - Build constructive relationships with schools.
  - Contribute to the planning of Chequer Tree Camp.
  - Any other tasks deemed reasonably appropriate to the overall vision of the charity.

# How to apply

If you would like to apply for the role of Schools Worker, please follow the link to the [application form](#). Please also accompany this with a cover letter and CV sent to james@familytrust.org.uk.

If you have any questions, please don't hesitate to contact us.

Applications close on Monday 13th July 2026. We look forward to your application.

# Person Specification

<b>Committed Christian</b>	<ul style="list-style-type: none"><li>• This role has a genuine occupational requirement for the applicant to be a Christian.</li><li>• To be motivated by Christian values, endorses and will uphold The Family Trust ethos and statement of faith.</li><li>• Demonstrates a Christ-centered approach to work, both in school and office.</li><li>• Sets a positive example for pupils, school staff and colleagues by committing to and demonstrating biblical principles.</li><li>• Is an excellent ambassador for The Family Trust and upholds the values of the organisation.</li></ul>
<b>Presents well</b>	<ul style="list-style-type: none"><li>• Comfortable and confident presenting to groups of pupils of all ages in a school context.</li><li>• Commitment to professionalism including appearance and time keeping.</li></ul>

<b>Area</b>	<b>Essential</b>	<b>Desirable</b>
<b>Team Focused</b>	<ul style="list-style-type: none"> <li>• Ability to work well with and encourage others.</li> <li>• Ability to equip and empower volunteers.</li> </ul>	<ul style="list-style-type: none"> <li>• Experience of working as part of a team.</li> </ul>
<b>Communication</b>	<ul style="list-style-type: none"> <li>• Excellent verbal communication to pupils, school staff and colleagues.</li> <li>• Excellent written communication.</li> </ul>	
<b>Working with young people</b>	<ul style="list-style-type: none"> <li>• Being pupil focused</li> </ul>	<ul style="list-style-type: none"> <li>• Experience in delivering sessions to young people.</li> </ul>
<b>Working with schools</b>	<ul style="list-style-type: none"> <li>• Experience in working with schools.</li> </ul>	<ul style="list-style-type: none"> <li>• Experience of working in primary schools.</li> </ul>
<b>ICT Skills</b>	<ul style="list-style-type: none"> <li>• Competent in working with Microsoft Office (Word, PowerPoint, Outlook and Teams).</li> </ul>	<ul style="list-style-type: none"> <li>• Experience in the use of the design platform Canva.</li> </ul>
<b>Education</b>	<ul style="list-style-type: none"> <li>• Equivalent to 5 GCSEs and 2 A-Levels</li> </ul>	<ul style="list-style-type: none"> <li>• Formal qualifications in children's or youth work – degree, diploma, NVQ etc.</li> </ul>
<b>Further training</b>		<ul style="list-style-type: none"> <li>• Additional relevant training e.g. first aid, risk assessments, SEND.</li> </ul>
<b>Safeguarding</b>	<ul style="list-style-type: none"> <li>• An excellent understanding and approach to safeguarding children.</li> </ul>	<ul style="list-style-type: none"> <li>• Completed recent safeguarding training.</li> </ul>
<b>Transport</b>	<ul style="list-style-type: none"> <li>• Full UK driving license and access to a car with insurance covering business use.</li> </ul>	